

INDEPENDENT EVALUATION: SEXUAL AND REPRODUCTIVE HEALTH IN EMERGENCIES PACIFIC PROGRAMME

TERMS OF REFERENCE

INTRODUCTION

Funded by the New Zealand Ministry of Foreign Affairs and Trade (MFAT) and implemented by the International Planned Parenthood Federation (IPPF), the *Sexual and Reproductive Health in Emergencies Pacific (SRHiEP) programme* ran from 2018–2021, with a No Cost Extension to August 2023 due to COVID-19 disruptions. A subsequent Costed Extension to February 2025, followed by a No Cost Extension to June 2025, was granted to accommodate delays.

These Terms of Reference (ToR) set out the purpose, scope, and methodology for an independent evaluation of the SRHiEP programme. The evaluation will assess the programme's relevance, effectiveness, and impact across the entire implementation period, including extensions and will be conducted between June and July 2025.

BACKGROUND

SRHiEP is delivered in partnership between IPPF and its locally owned and led Member Associations (MAs) in New Zealand, Kiribati, Cook Islands and Tuvalu. As the lead partner, IPPF – through its experienced Humanitarian teams in Suva and Kuala Lumpur – work in tandem with the MAs, providing capacity building and supportive supervision and enabling them to become leading national SRHR agencies in crises.

The programme aims to improve access to lifesaving SRHR services for crisis-affected populations in all their diversity through implementation of the Minimum Initial Service Package (MISP) for reproductive health in crises. The overarching purpose of the programme is to contribute to reducing SRH-related mortality and morbidity, SGBV, HIV and STI transmission, and unintended pregnancies in implementing countries, all of which are affected by disasters.

In line with this, SRHiEP has four core outcome areas:

- (1) enabling environment - policy and funding environment is increasingly supportive of SRHR in humanitarian settings
- (2) preparedness - increased national capacity to coordinate implementation of the MISP in crises
- (3) emergency response - the Minimum Initial Services Package (MISP) for reproductive health in crises is implemented in an emergency in timely manner in cooperation with partners
- (4) management support - SRHiEP is well managed by highly competent staff.

Supported by New Zealand's MFAT, the SRHiEP reflects New Zealand's global commitment to gender equality and upholding the sexual and reproductive health and rights (SRHR) of women and girls in crisis-affected settings. Aligned with the 2016 World Humanitarian Summit and New Zealand's localisation and humanitarian priorities, SRHiEP strengthens the

disaster preparedness and response capacity of local actors, while addressing the specific needs of women, girls, and marginalized groups. It supports New Zealand's Aid Programme priorities and the 2022 Humanitarian and Disaster Management Plan by advancing inclusive, gender-responsive humanitarian action. In line with the ***Pacific Reset***, SRHiEP also promotes long-term resilience, health, and human rights in Kiribati, Cook Islands, and Tuvalu, particularly in the face of climate change and natural disasters.

The initial SRHiEP grant agreement ran for three years (late 2018 to August 2021), with a No Cost Extension (NCE) approved for an 18-month period, through to 31 August 2023 and further costed extension later approved, carrying the programme through to June 2025.

As part of this agreement, one end-of-programme evaluation is to be conducted by an external consultant, assess the programmes impact, effectiveness and value in achieving its intended purpose, along with its contributions towards New Zealand's development priorities in the Pacific region. The end-of-programme evaluation will also assess how the project has evolved in response to the findings of the 2022 mid-term review, with the intention of also informing future SRHiE programming in the region.

PURPOSE AND INTENDED USE OF THE EVALUATION

The purpose of the evaluation is to:

1. provide key lessons learnt at all levels of implementation from Member Associations, key national partners, beneficiaries etc
2. assess the effectiveness of SRHiEP at all levels of implementation from Member Associations, key national partners, beneficiaries etc between the No cost extension (Mar 2022 – Aug 2023) and costed extension (Sep 2023 – Feb 2025) period of the grant
3. recommend how implementation can be improved, both for the remainder of the programme period
4. recommend key focus priority strategies that can be considered in the Phase 2 Prepared Programme implementation.

The outcomes and recommendations of the evaluation will benefit MFAT in its grant management role, assessment of performance, achievement of high-level objectives, and consideration of any potential phase 2 of the SRHiEP programme. Equally, the outcomes and recommendations should benefit IPPF, particularly in enhancing its impact, effectiveness and efficiency at all levels of SRHiEP implementation.

IPPF will be response for overall management and administration of the evaluation. This will include contracting, briefing the evaluation team; managing feedback from reviews of the draft report; and liaising with the evaluation team throughout to ensure the evaluation is being undertaken as agreed.

EVALUATION SCOPE

The entirety of the SRHiEP programme is included in the evaluation scope. This is defined in the grant agreement, design update, and programme documentation (e.g. monitoring and evaluation framework, risk management framework, annual workplans, etc).

The evaluation will also consider the impact of SRHiEP implementation within the broader context for SRHR preparedness and response in humanitarian contexts. This includes, but is not limited to:

- its contribution to New Zealand Aid Programme Investment Priorities
- its contribution to IPPF's broader objectives (e.g. *Humanitarian Strategy 2018-2022; Business Plan 2018-2022; Niu Vaka Pacific Strategy 2019-2022 & 2023 – 2028*), *IPPF Strategy 2023 – 2028*, *Humanitarian Feminist Principles 2024*)
- the extent to which SRHiEP interacts in a complementary way with other programs (e.g. the Australian-funded SPRINT 3 & 4 programs) and partners (e.g. UN organisations, NGOs, etc).

Evaluation of SRHiEP impact and performance should cover the time period of the No Cost Extensions and costed extension from March 2022 – June 2025 up to the time of the evaluation being undertaken. Recommendations should cover any potential phase 2 project.

KEY EVALUATION QUESTIONS

Key evaluation questions are outlined in [Attachment A](#), structured around MFAT's DAC quality standards for evaluation. This list will be modified/refined during the development and finalisation of an evaluation plan by the consultant.

COMPOSITION OF THE EVALUATION TEAM

The Evaluation Team will consist of one independent consultant with expertise in monitoring and evaluation, humanitarian action, SRHR and GBV.

EVALUATION TECHNIQUES AND DATA COLLECTION

The evaluation will apply a variety of mixed-method evaluation techniques such as desk review, meetings with stakeholders, small-group discussions, field visits, informed judgement and scoring/rating techniques. The evaluation will be based on analysis of qualitative and quantitative evidence to establish findings, conclusions and recommendations in response to specific questions.

Desk Review

The Desk Review of program and relevant contextual documents will indicate a number of initial findings that may lead to fine tuning of the evaluation questions and plan. A preliminary list of documents for desk review is at [Attachment B](#). MFAT and IPPF will be responsible for making available key documents, both proactively and at the request of the consultant.

Consultation and stakeholder engagement

Open and transparent consultations will underpin the evaluation. In addition to consultations with nominated MFAT and IPPF personnel, consultations will be made with key partners (e.g.

IPPF Member Associations, UNFPA, Australia DFAT, community members in the 3 priority countries etc). A preliminary list of key informants is available in [Attachment C](#).

Selected key stakeholders may be given an opportunity to input on the draft report, which will be circulated for comment. All comments will be taken into consideration by the evaluation consultant in preparing the final report.

Travel / field visits

The consultant will travel to Suva (IPPF Pacific humanitarian team and regional humanitarian partner organisations) and the 3 SRHiEP countries (Cook Islands, Kiribati & Tuvalu). During field visits, the evaluation consultant will meet with IPPF Member Association personnel, government officials, and community members (if possible) in one-to-one and small group settings. The location and number of the field sites will be representative in terms of SRHiEP's scope and range of activities and illustrative of both successes and challenges.

CONSULTING SERVICES, DELIVERABLES AND SCHEDULING

Desk review and evaluation plan

The consultant will conduct a rapid desk review and initial set of consultations via email and/or phone/Zoom with IPPF and MFAT personnel to provide an initial assessment of the outcomes and results achieved by SRHiEP and clarification of evaluation questions. The consultant will draw on the desk-review and these initial consultations to develop a draft Evaluation Plan.

The final Evaluation Plan (approved by MFAT) will build on and supersede these Evaluation TOR as appropriate, identifying what is feasible and appropriate to assess the program and to make recommendations on future implementation of SRHiEP. The Evaluation Plan will include:

- an evaluation design that describes an appropriate methodology for the evaluation within the time and resources available
- sub-questions for key evaluation questions, addressing cross cutting issues as necessary
- proposed data collection and analysis process, including the sampling strategy and key informant categories both in New Zealand and internationally
- the consultation process will be flexible and include face-to-face, one-to-one and small group interviews, teleconferences and email with key stakeholders
- challenges/limitations to achieving the evaluation objectives and how these will be addressed
- draft itinerary and target dates for deliverables.

The consultant is accountable for ensuring that the evaluation and all evaluation documents, including the TOR, evaluation plan and evaluation document meet MFAT's Evaluation Operational Policy (2020).

Reporting and publication requirements

The Consultant must provide the following documents/reports within the indicated timeframes:

1. Evaluation Plan, jointly agreed by the Consultant, IPPF and MFAT in line with MFAT's Evaluation Operational Policy.
2. A near-final draft of the Evaluation Report in line with MFAT's Evaluation Operational Policy for MFAT and IPPF review. The Evaluation Report structure and length will be determined in the Evaluation Plan.
3. A final Evaluation Report by 26 September 2025, incorporating consideration of feedback on the draft. The final draft will be subject to MFAT peer review, revision by the Consultant, and then approval by MFAT and IPPF.

Indicative timeframe

Task/Deliverable	Timeframe
Desk review	by 13/08/25
Draft Evaluation Plan provided for approval by MFAT and IPPF	By 15/08/25
Undertake data collection and field visits	by 05/09/25
Teleconference with IPPF and MFAT after each country visit	As per travel schedule
Provide draft evaluation report to MFAT and IPPF	by 19/09/25
Finalise Evaluation Report based on the feedback received	by 26/09/25
All deliverables finalised and accepted by MFAT	By30/09/25

INDICATIVE BUDGET

Consultant days: approx. 20 days

Flights: Cook Islands, Suva, Kiribati, and Tuvalu (IPPF will organise and pay for all flights).

Per diems & accommodation for travel based on IPPF daily rate (IPPF will be responsible for organising and paying accommodation & provision of per diems)

Preliminary list of key evaluation questions

Based on New Zealand's policy statement on International Cooperation for Effective Sustainable Development (ICESD) and DAC Quality Standards for Development Evaluation. *This list will be developed and refined as part of the Evaluation Plan.*

Relevance

- *Is this still the right thing to do?*
- *Is SRHiEP supporting MFAT/NZ Government priorities, as reflected in, for example, the Aid Programme Investment Priorities and the Humanitarian & Disaster Management Four Year Plan?*

Effectiveness

- *what were the major achievements of the programme that we expected at this stage?*
- *Has the SRHiEP programme implementation strategies effectively implemented the SRHiEP activity design?*
- *What have the key successes of the Activity been to date?*

Efficiency

- *Is the investment making appropriate use of New Zealand's and other partners' time and resources to achieve objectives?*

Impact

- *What positive and negative changes were produced by the investment, directly or indirectly, intended or unintended?*
- *What impact is SRHiEP investment having beyond its specific program objectives? E.g. in global engagements, mainstreaming humanitarian across IPPF, etc.*

Ensuring Sustainability

- *To what extent will benefits endure after New Zealand's contribution has ceased?*
- *How is SRHiEP operating across the humanitarian – development continuum?*
- *What are the main lessons learned around ensuring sustainability of the benefits and outcomes through this Activity and how will this guide implementation moving forward?*

Monitoring and evaluation

- *Is an M&E system generating credible information that is being used for tracking progress, management decision-making, learning and accountability purposes?*
- *Is the results framework fit for purpose?*

Gender

- *Is the investment making a difference to gender equality and empowering women and girls?*

Inclusion

- *Is the investment making a difference to people living with disability and people who are marginalised and underserved?*

Protection & Human Rights

- *Is the investment protecting the safety, dignity and rights of affected people?*
- *Is the investment in accordance with a rights-based approach to humanitarian programming*

Connectedness

- *Is the investment delivered in a way which supports recovery, climate change resilience and long-term development? Is New Zealand's approach coordinated and complementary?*

Preliminary list of documents for review

- Context documents
 - [NZ Humanitarian & Disaster Management Four Year Plan](#)
 - [IPPF Humanitarian Strategy](#)
 - IPPF Niu Vaka Pacific Strategy (I & II)
 - IPPF Strategic Framework (2019 – 2022) & (2023 – 2028)
 - IPPF Business Plan and 3-year Financial Plan (2019-2021)
 - [MFAT Evaluation Operational Policy \(2020\)](#)
 - IPPF Humanitarian Feminist Principles 2024
- SRHiEP programme design, grant and strategy documents
 - SRHiEP activity design document
 - SRHiEP grant agreement
 - SRHiEP Results Framework, Risk Management Matrix, Programme Implementation Plan
 - Mid Term Review /Evaluation Report
- SRHiEP progress reports
 - 2018 – 2022 reports (9 reports)
 - 2023 – 2025 reports
- Other documents as and when identified by consultant, MFAT and IPPF

Preliminary list of key informants

This list will be developed and refined as part of the Evaluation Plan.

Wellington

- MFAT – Partnerships, Humanitarian and Multilateral Division
- FPNZ – Executive Director and International Programme Manager

Suva

- IPPF Humanitarian team
- UNFPA
- UNOCHA
- Pacific Disability Forum
- Pacific Sexual & Gender Diversity Network

Cook Islands

- CIFWA
- EMCI
- MoH
- Cook Islands National Council of Women
- Ministry of Internal Affairs (INTAFF)
- Te Tiare Association/ Pride CI
- CI National Disability Council
- NZ High Commission

Kiribati

- KFHA
- Office of the President - NDMO
- MHMS
- MWYSSA-Women's Development Division
- Ministry for Internal Affairs
- Te Toa Matoa (DPO)
- BIMBA (LGBTQI+ organisation)
- NZ High Commission
- UNFPA Kiribati

Tuvalu

- TuFHA
- MoH
- Gender Affairs Department (Office of the Prime Minister)
- Dept. of Climate Change & Disaster
- Fusialofa Association (DPO)
- NZ High Commission
- NDMO

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- TNCW-Tuvalu National Council of Women
- Tuvalu Women for Change
- TNYC-Tuvalu National Youth Council
- Akkanda Alliance (Pina Association)
- Tuvalu Red Cross
- EKT- Tuvalu Christian Church
- Ministry of Education
- Tuvalu Meteorological Office
- TANGO- Tuvalu Association of Non-Govt Org
- TuCAN- Tuvalu Climate Action Network